University of Northern Iowa
October 14, 2020
Request for Proposals
iCAN Labs Programming & Cost Estimate

The University of Northern Iowa (UNI) is seeking proposals from architectural firms to provide programming, conceptual design and estimating services to create an iCAN Lab (integrated Clinical, Anatomy, and Neurophysiology Labs) within the Richard O. Jacobson Human Performance Complex on its main campus in Cedar Falls, Iowa.

Project Description:
This goal of this project is to produce an iCAN (integrated Clinical, Anatomy and Neurophysiology Labs) that consists of the following; a Cadaver Lab, Video Fluoroscopy Suite, Neurophysiology Suite, and Clinical Room for use by the Department of Health, Recreation and Community Services (Athletic Training), the Department of Communication Sciences and Disorders, and other departments on campus.

During the creation of the Human Performance Complex, a small cadaver lab was created in the Wellness Recreation Center. The current space can hold up to two donor bodies, 8 students and 1 faculty member. In addition to the small size, it also suffers from poor ventilation. The new space would replace the existing Cadaver Lab and is expected to expand to hold up to 9 donor cadavers and 50 or more students. This would allow programs across campus, specifically the Department of Communication Sciences and Disorders and Athletic Training, to collaborate and allow additional students to receive experiences not typically available to undergrads. Additionally, the Video Fluoroscopy, Neurophysiology Suite and Clinic Room would form the clinical portion of the iCAN labs. The specialized nature of theses labs will allow hands-on training for students and help prepare them for future careers.

An initial programming and cost estimating exercise has been undertaken by the University of Northern Iowa Facilities Management. Most of the equipment needed in the lab spaces has been identified by the faculty and audio/visual needs were reviewed with UNI IT staff. This study will verify the space assumptions made by Facilities Management and will provide a program and detailed construction cost estimate, taking into account the installation of owner provided equipment. The programming and cost estimate will then be used by the University to secure funding for the project.

The project includes approximately 3,800 gsf and includes the following spaces:
Cadaver Lab for 9 donor cadavers
Secure Vestibule entrance to the Cadaver Lab
Video Fluoroscopy and Viewing Suite
Neurophysiology Suite and Meeting Area
Clinical Room for Physical Exams
Waiting Room
Telecom Closet
Unisex Restroom

Proposed Location:
Space for the new lab has been allocated on the 2nd floor of the Richard O. Jacobson Human Performance Complex in a recently vacated office suite. Completed in 2008, the Richard O. Jacobson Human Performance Complex is located between the Wellness Recreation Center and the UNI Dome on the UNI campus. The complex includes classrooms, offices, sports/medical office space and athletic training. It embodies a unique partnership between UNI and the Cedar Valley Medical Community. The second floor space is located adjacent to the existing Cadaver Lab, Wellness Recreation Center mechanical room, and Athletic Academic Advising. It is above the building's mechanical space, a classroom and athletic training space. Space is available directly above the proposed location on the roof for any additional mechanical equipment that is required.

A floor plan and photos of the proposed project location is attached.
We ask that consultants do no visit the site at this time.

Timeline:
RFP Issued: October 14, 2020
RFP responses due: October 23, 2020
Negotiate and Sign Contract: November 6, 2020
Start Program Verification: November 9, 2020
Final Program: December 11, 2020
Owner Program Review: December 16, 2020
Complete Report (program and cost estimate): January 15, 2021

Selection Process:
The consultant will be selected through a committee review process based on the related experience of the firm and team members and the fee proposal.

Proposal Requirements:
- A cover letter expressing your interest in this project and why your firm is best qualified to assist with the project. Include primary contact person, email, phone number and address.
- A list of proposed team members (primary and sub-consultants). Include a brief resume of project leaders and identify primary point of contact. Include 3 MEP consultant firm options for the owner to select from.
- A list of no more than 5 relevant projects. Include a brief description of the project and how it relates to the iCAN Lab and any team members who contributed to the project's successful completion.
- Provide a fee proposal that includes a minimum of two trips to campus in addition to Zoom meetings.

The proposal should be no more than 5 pages long and should be submitted by 4:00 pm on October 23, 2020. Proposals should be submitted electronically in .pdf format to the project contact:

Amy Selzer
University of Northern Iowa
amy.selzer@uni.edu

Questions should be submitted via email only to the project contact indicated above. No phone calls please. Any announcements regarding the RFP will be posted on the UNI Facilities Management website. Firms are requested to not contact UNI and the iCAN committee team members regarding this RFP and the associated consultant selection process.
Deadline for RFP questions is 5:00 pm on October 19, 2020. Written answers will be posted on the UNI Facilities Management website no later than October 21, 2020.