

Task Force 2
February 12, 2015
Sabin 203

Andy Gilpin temporarily replaced Scott Peters today as the Chair of the committee while Scott is in Des Moines. The committee welcomed Christopher Cox, Dean of the Library, his colleague Susan Basye, Administrative Operations Coordinator, and Kent Johnson, Dean of Continuing Education. The committee followed the welcome with introductions.

Andy briefly mentioned feedback from the luncheon on February 10 for those who could not be there. Scott presented and identified common themes from previous meetings.

Chris Cox started committee discussion with outlining questions listed from Scott.

- Library Feasibility Study online
 - The study helps answer a lot of questions that the Task Force has mentioned.
- Utilization analysis in the Feasibility Study
 - Red areas in the study show space usage
 - Second floor of the library has better space utilization
 - Group studies have a high demand in space, and they want more.
 - The library has an excessively large staff lounge, and bad use of service office spaces.
 - Mentioned a need to rethink space to get a better usage out of it.
 - Third and fourth floor – quiet study space
 - The furnishings are not optimal for reading, relaxing, or quiet study.
 - Learning commons is growing, but it won't grow past the second floor.
 - Reference space – 92% utilization
 - Need additional space
 - Tables in the reference space are supposed to be for classes and studying, but are used for employee space, book and paper stacking.

Architect assessments

- Space use is not as efficient as it should be.
- Good amount of space, though.

Print books

- Usage and physical books may decrease overtime.
 - Electronic books are becoming mainstream.
- Duplicate books in other libraries – question if UNI Library needs duplicate books if other libraries have them.
 - Possibly create a sharing program with other libraries
- Library keeps in-house use statistics as well as books and media checked out.

Growth

- A need was brought up for a classroom in the library
 - Gives classes a more scholarly sense
- Carver Charitable Trust
 - Funding meeting spaces

Enrollment pressures

- The library can handle enrollment growing to 14,000 students.
 - Seating may not be plentiful enough for the growth currently
 - Will need to purchase more to meet the need

Compact shelving

- The shelves are broken, but the Library does not want to get rid of the books and media occupying the shelves.
 - Would like to have new shelving
- Not as many people use the shelves as the Library would like to see, but wants to find a way for better utilization.

Partnerships

- Possible centralized book storage with the three universities
 - Was going to go to legislature, but the major flooding occurred and cancelled those plans.
 - Possible Drake, Grinnell partnerships since UNI does not have partnerships like ISU and University of Iowa does.
- Interlibrary loans
 - Usage of interlibrary loans has gone down
 - Could use a courier system to move books around the Cedar Valley libraries.
 - Could help with improving book access

ITS and the Library

- Talks a lot about software, helps with computers in the Library.
- Services that could be beneficial to students as a whole and used at any time.
 - Green screen technology, digital media assistance, etc.
- Library has niche for “do it yourself” and after hours technology and programs to use.
- A lot of technology is sophisticated and some staff aren’t trained enough to know how to properly use it.
 - Questions as to how to support the technology appropriately
 - Library needs to be able to serve every student.

Museum

- Happy with the space they have been given in the library
- The goal is to move the rest of the museum collection by the end of 2015 summer.
- Many entities are badly wanting the old museum space on Hudson Rd.

Library relationships with academic colleges

- Library able to meet interdisciplinary needs

Kent Johnson from the College of Continuing Education continued the discussion with the academic and space needs of the Continuing Education program.

- The Continuing Education program is mainly off-campus and online services – opposite of the UNI Library.
 - Focus on distance education
 - Board of Regents wants to expand distance education.

Fast facts

- Spring 2015 census – about 11,000 students enrolled
 - 10% are distance education course learners
- The College has MBA programs in Hong Kong and China
- 98 of Iowa's 99 counties are represented in distance learning
- 20% of current students enrolled are in extension classes
- Hybrid approach – impact on classroom utilization and needs across campus.
- UNI is a minimalist regarding off-campus classroom space
 - U of I is going big on off-campus classrooms
 - Large physical presence downtown Des Moines

BAS initiative

- Served in a positive way for Continuing Education Program
- Target students with two year degree
- Serves students that cannot come to campus
- This program would affect spaces needs
 - Currently at full capacity
 - Push would lead to an increase in staff members

Continuing Education as a whole

- It is a self-funded unit
 - It pays overhead to UNI
- Courses are approved through academic department
- It has a mediocre test proctoring area
 - Cheating on online tests may be difficult to identify
- The college collaborates closely with computer-use classes and classroom flips

- Using advanced placement high school classes to market UNI to potential future students may be possible, and potentially grow enrollment
- Continuing Education Program accounts for 50% of summer enrollment

Kent Johnson and Belle Cowden offered to answer any additional future questions that the committee may have regarding the College of Continuing Education.

Reminders for the Committee:

- Brenda Bass will be joining the committee meeting on February 26
- Additional joint meeting with Task Force 1 about the Academic Master Plan with April Chatham-Carpenter and Nancy Cobb on February 13 from 11:00 – 12:00PM in Sabin 207.
- February 16 from 1:00 – 2:00PM in the Great Reading Room in Seerley will be a Space Needs Presentation from Lisa Keith of ASG Architects.

Meeting adjourned. The next meeting is scheduled for
February 26 from 9:30 – 11:00AM in Sabin 203.